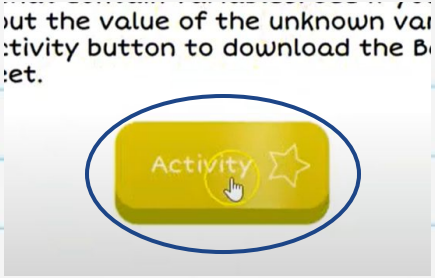
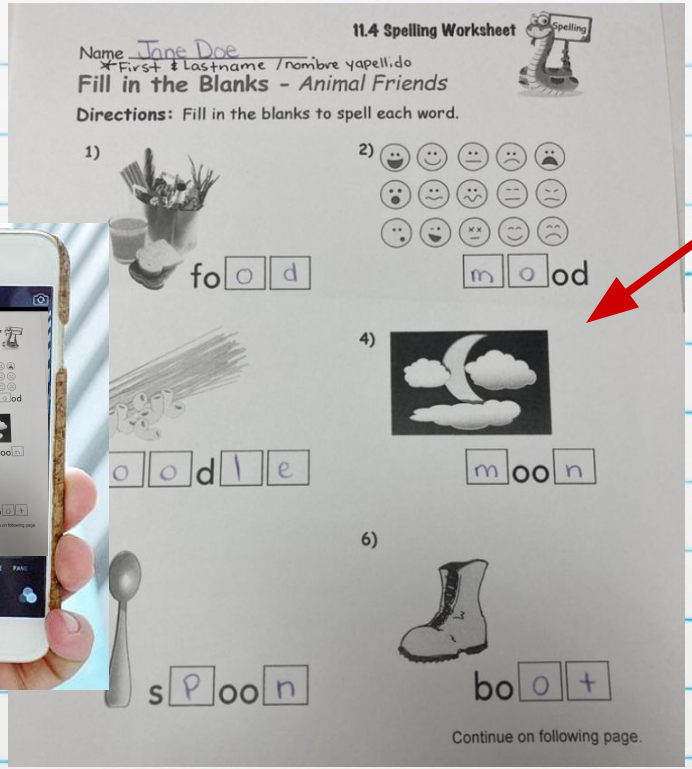
How to submit Paper Worksheets

(K-5th)

How to send picture(s) of the worksheets:

Make sure to have the correct worksheets for the activity



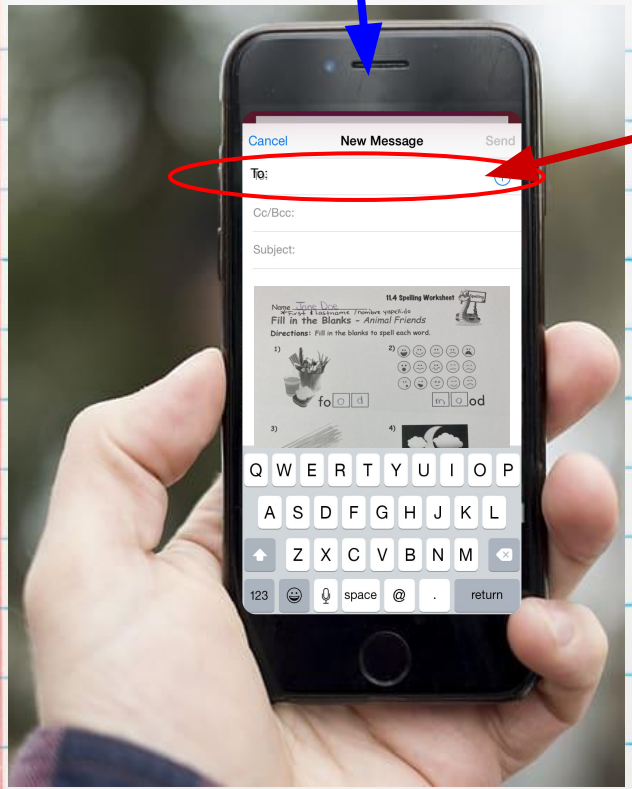


1. Using your **parent's/guardian's phone camera**, **take a picture** of the worksheet(s).

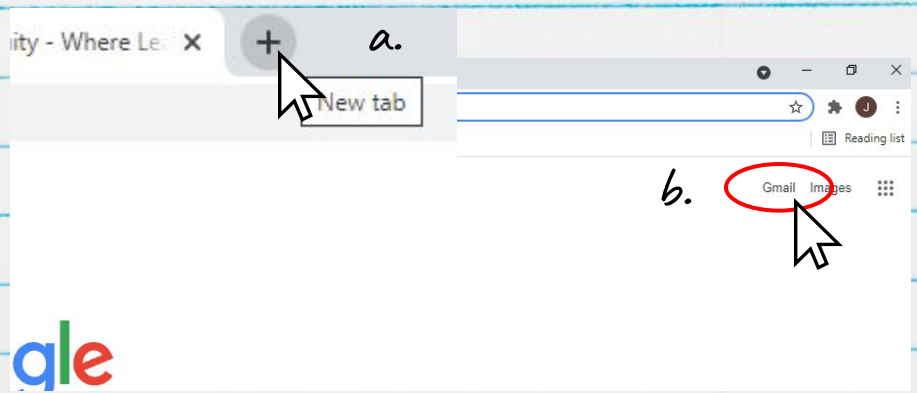
2. Parent/Guardian, **go to your personal email on your phone.**
   - Gmail app
   - Iphone Mail app
   - Yahoo mail app
   - etc.

4. Create / "compose" a new email, this will be sent from your personal email to your student's district email. Include photo(s) of worksheets.

5. Send "To" your student's District email address:
1315000000@psusd.us



6. Go to gmail on your student's district device (chromebook, etc.) or
   a. Open new tab, a google webpage will open
   b. Click on "gmail"



Gmail

Search all conversations

Active

Mail

Inbox 7

Starred

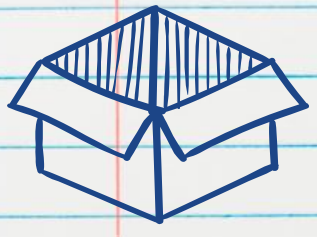
Snoozed

1–10 of 1

me Worksheets

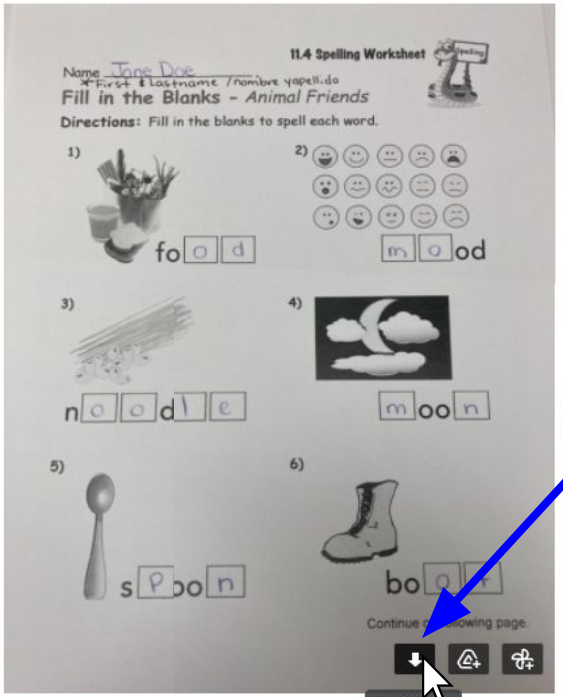
File_000.png

7. The email will be in the gmail inbox, on your student's district device

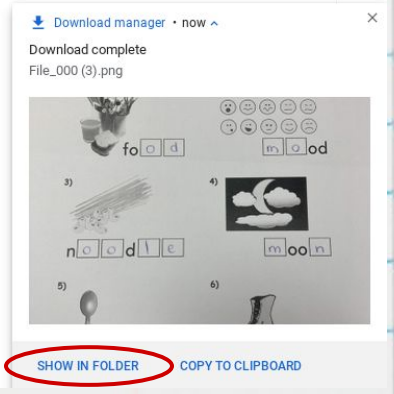


Jazmin Rosario <jrosario@psusd.us>

to me



8. Open email, & download images to the computer or on your student's Google Drive.

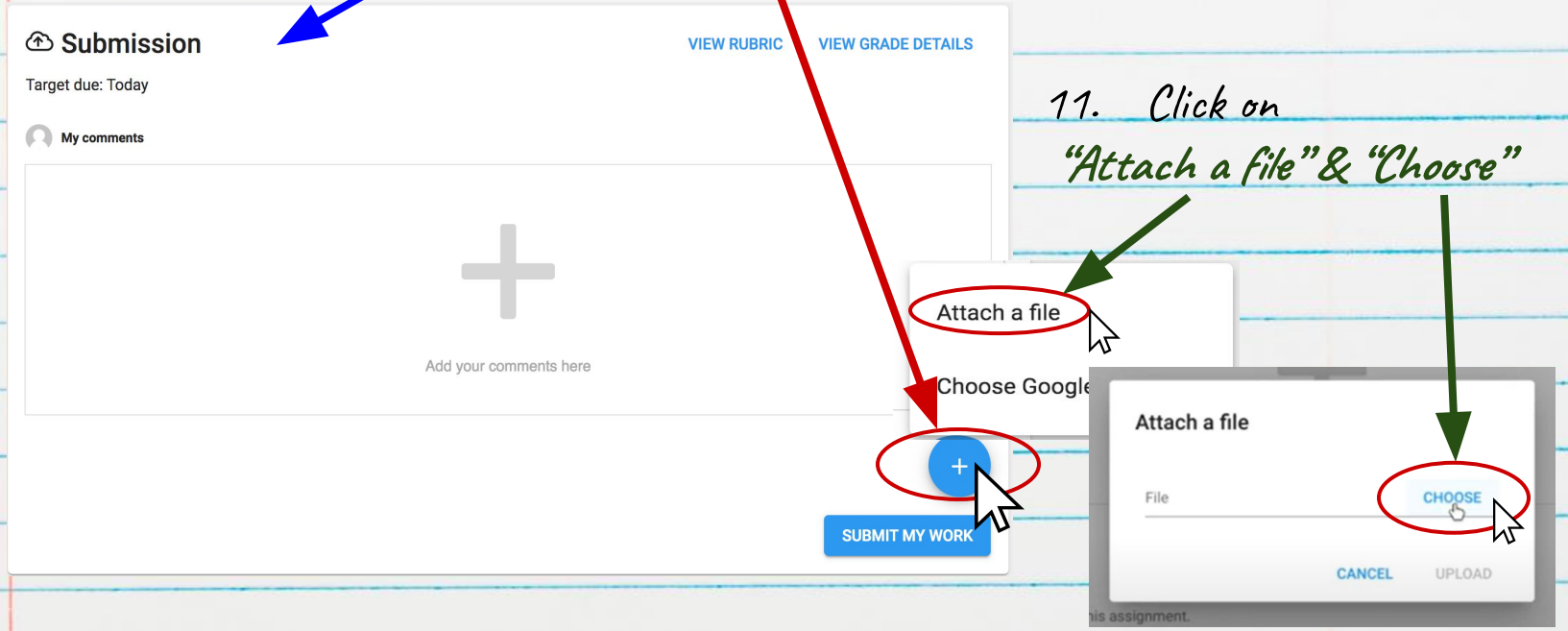


How to Upload worksheets:

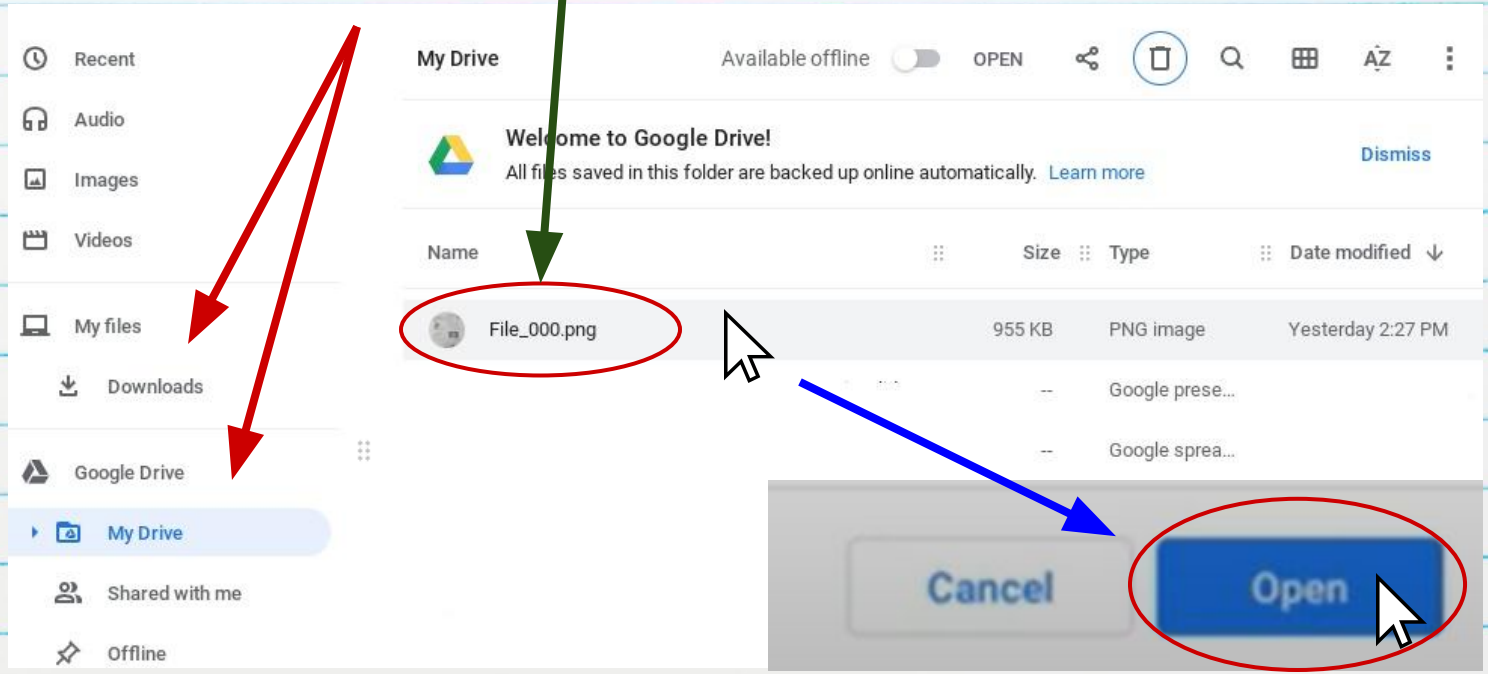
9. Return to the assignment submission page on Acellerate Edgenuity for the "activity" worksheet.

10. Click on the + (plus) sign.

11. Click on "Attach a file" & "Choose"

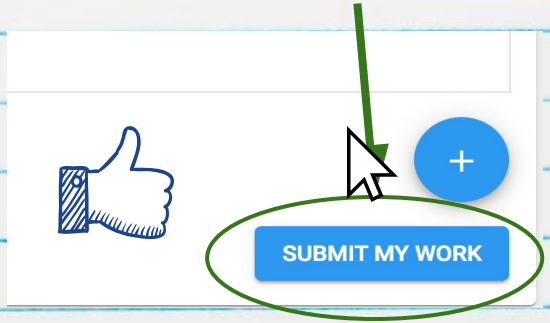
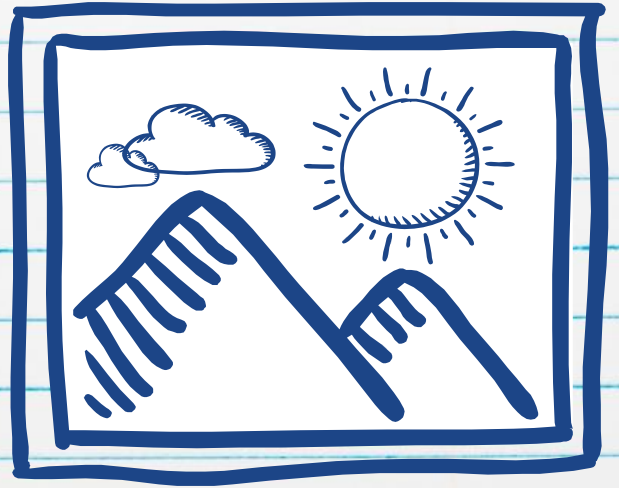


12. Look for the pictures to attach & click "OPEN"
(should be in "My Files - Downloads" or Google Drive - "My Drive")



13. "Upload" pictures & a Paper Clip icon should show.

14. Lastly, "Submit my work"



Thanks!